



Common Data Set 2003 - 2004

# COMMON DATA SET

**Academic Year  
2003 – 2004**



Common Data Set 2003 - 2004

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## A. GENERAL INFORMATION

### A1. Address Information

Name of College or University	<b>The University of West Florida</b>
Mailing Address, City/State/Zip/Country	<b>11000 University Parkway Pensacola, Florida 32514-5750</b>
Street Address (if different), City/State/Zip/Country	
Main Phone Number	<b>850-474-2200</b>
WWW Home Page Address	<b><a href="http://uwf.edu">http://uwf.edu</a></b>
Admissions Phone Number	<b>850-474-2230</b>
Admissions Toll-free Number	<b>800-263-1074</b>
Admissions Office Mailing Address, City/State/Zip/Country	<b>The University of West Florida Office of Admissions 11000 University Parkway Pensacola, Florida 32514-5750</b>
Admissions Fax Number	
Admissions E-mail Address	<b><a href="mailto:admissions@uwf.edu">admissions@uwf.edu</a></b>

If there is a separate URL for your school's online application, please specify:

**URL:** <http://uwf.edu/admissions/uap.htm>

If you have a mailing address other than the above to which applications should be sent, please provide:

**NOT APPLICABLE**

### A2. Source of institutional control (check one only)

- Public  
 Private (nonprofit)  
 Proprietary

### A3. Classify your undergraduate institution:

- Coeducational college  
 Men's college  
 Women's college

### A4. Academic year calendar

- Semester       4-1-4  
 Quarter       Continuous  
 Trimester       Differs by program (describe):  
 Other

### A5. Degrees offered by your institution

- Certificate       Post bachelor's certificate  
 Diploma       Master's  
 Associate       Post-master's certificate  
 Transfer       Doctoral  
 Terminal       First professional  
 Bachelor's       First professional certificate



## B. ENROLLMENT AND PERSISTENCE

**B1. Institutional Enrollment—Men and Women** Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2003.

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
<b>Undergraduates</b>				
Degree-seeking, first-time freshmen	354	472	39	75
Other first-year, degree-seeking	161	230	27	40
All other degree-seeking	1,697	2,549	771	1,042
<i>Total degree-seeking</i>	<b>2,212</b>	<b>3,251</b>	<b>837</b>	<b>1,157</b>
All other undergraduates enrolled in credit courses	57	79	151	167
<i>Total undergraduates</i>	<b>2,269</b>	<b>3,330</b>	<b>988</b>	<b>1,324</b>
<b>First-professional</b>				
First-time, first-professional students				
All other first-professionals				
<i>Total first-professional</i>				
<b>Graduate</b>				
Degree-seeking, first-time	51	68	60	103
All other degree-seeking	79	164	342	674
All other graduates enrolled in credit courses				
<i>Total graduate</i>	<b>130</b>	<b>232</b>	<b>402</b>	<b>777</b>

Total all undergraduates: **7,977**

Total all graduate and professional students: **1,541**

GRAND TOTAL ALL STUDENTS: **9,452**



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**B2. Enrollment by Racial/Ethnic Category.** Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2003 . Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns.

	<b>Degree-seeking First-time First year</b>	<b>Degree-seeking Undergraduates (include first-time first-year)</b>	<b>Total Undergraduates (both degree- and non- degree-seeking)</b>
Nonresident aliens	5	76	108
Black, non-Hispanic	73	720	769
American Indian or Alaska Native	11	81	85
Asian or Pacific Islander	35	338	353
Hispanic	53	331	343
White, non-Hispanic	733	5,693	6,026
Race/ethnicity unknown	30	218	227
<b>Total</b>	<b>940</b>	<b>7,457</b>	<b>7,911</b>

**Persistence**

**B3. Number of degrees awarded by your institution from July 1, 2002, to June 30, 2003.**

Certificate/diploma	_____
Associate degrees	<u>113</u>
Bachelor's degrees	<u>1503</u>
Post bachelor's certificates	_____
Master's degrees	<u>395</u>
Post-master's certificates	<u>34</u>
Doctoral degrees	<u>28</u>
First professional degrees	_____
First professional certificates	_____



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**Graduation Rates**

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary.

**For Bachelor's or Equivalent Programs**

Please provide data for the fall 1996 cohort if available. If fall 1996 cohort data are not available, provide data for the fall 1997 cohort.

**Fall 1996 Cohort**

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1996. Include in the cohort those who entered your institution during the summer term preceding fall 1996.

**B4.** Initial 1996 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:

**459**

**B5.** Of the initial 1996 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:

**0**

**B6.** Final 1996 cohort, after adjusting for allowable exclusions:

**459**

(Subtract question B5 from question B4)

**B7.** Of the initial 1996 cohort, how many completed the program in four years or less:

**106**

**B8.** Of the initial 1996 cohort, how many completed the program in more than four years but in five years or less:

**50**

**B9.** Of the initial 1996 cohort, how many completed the program in more than five years but in six years or less:

**25**

**Fall 1997 Cohort**

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1997. Include in the cohort those who entered your institution during the summer term preceding fall 1997.

**B4.** Initial 1997 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:

\_\_\_\_\_

**B5.** Of the initial 1997 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:

\_\_\_\_\_

**B6.** Final 1997 cohort, after adjusting for allowable exclusions:

(Subtract question B5 from question B4)

\_\_\_\_\_

**B7.** Of the initial 1997 cohort, how many completed the program in four years or less:

\_\_\_\_\_

**B8.** Of the initial 1997 cohort, how many completed the program in more than four years but in five years or less:

\_\_\_\_\_

**B9.** Of the initial 1997 cohort, how many completed the program in more than five years but in six years or less:

\_\_\_\_\_



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**B10.** Total graduating within six years (sum of questions B7, B8, and B9):

**181**

**B11.** Six-year graduation rate for 1996 cohort (question B10 divided by question B6):

**39.4%**

**B10.** Total graduating within six years (sum of questions B7, B8, and B9):

\_\_\_\_\_

**B11.** Six-year graduation rate for 1997 cohort (question B10 divided by question B6):

\_\_\_\_\_ %

**Questions B12 – B21 DO NOT APPLY (2 – Year Institutions)**

**Retention Rates**

Report for the cohort of all full-time, first-time bachelor’s (or equivalent) degree-seeking undergraduate students who entered in fall 2002 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

**B22.** For the cohort of all full-time bachelor’s (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2002 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2003 ? **72 %**



**C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION**

**Applications**

**C1. First-time, first-year (freshman) students:** Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2003 . Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied	<u>1,227</u>
Total first-time, first-year (freshman) women who applied	<u>1,784</u>
Total first-time, first-year (freshman) men who were admitted	<u>796</u>
Total first-time, first-year (freshman) women who were admitted	<u>1,200</u>
Total full-time, first-time, first-year (freshman) men who enrolled	<u>354</u>
Total part-time, first-time, first-year (freshman) men who enrolled	<u>39</u>
Total full-time, first-time, first-year (freshman) women who enrolled	<u>75</u>
Total part-time, first-time, first-year (freshman) women who enrolled	<u>114</u>

**C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)**

Do you have a policy of placing students on a waiting list?  Yes  No

If yes, please answer the questions below for fall admissions:

Number of qualified applicants offered a place on waiting list \_\_\_\_\_  
 Number accepting a place on the waiting list \_\_\_\_\_  
 Number of wait-listed students admitted \_\_\_\_\_

Is your waiting list ranked?  Yes  No

If yes, do you release that information to students?

Do you release that information to school counselors?  Yes  No



**Admission Requirements**

**C3. High school completion requirement**

Check the appropriate box to identify your high school completion requirement for degree-seeking entering students:

- High school diploma is required and GED is accepted
- High school diploma is required and GED is not accepted
- High school diploma or equivalent is not required

**C4. Does your institution require or recommend a general college-preparatory program for degree-seeking students?**

- Require
- Recommend
- Neither require nor recommend

**C5. Distribution of high school units required and/or recommended.** Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	Units Recommended
Total academic units	<b>19</b>	
English	4	
Mathematics	3	
Science	3	
Of these, units that must be lab	2	
Foreign language	2	
Social studies	3	
History		
Academic electives	4	
Other ( <i>specify</i> )		

**Basis for Selection**

**C6.** Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

- Open admission policy as described above for all students
- Open admission policy as described above for most students, but selective admission for out-of-state students
- selective admission to some programs
- other (explain):



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**C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first-year, degree-seeking (freshman) admission decisions.**

	Very Important	Important	Considered	Not Considered
<b>Academic</b>				
Rigor of secondary school record	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Class rank	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Academic GPA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standardized test scores	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Application Essay	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Recommendation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Nonacademic</b>				
Interview	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Extracurricular activities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Talent/ability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Character/personal qualities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
First generation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alumni/ae relation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Geographical residence	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
State residency	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religious affiliation/commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Racial/ethnic status	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteer work	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Work experience	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Level of applicant's interest	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**SAT and ACT Policies**

**C8. Entrance exams**

A. Does your institution make use of SAT, ACT, or SAT Subject Test scores in **admission** decisions for first-time, first-year, degree-seeking applicants?  Yes  No

If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission for **Fall 2003** .

	Require	Recommend	ADMISSION Require for Some	Consider If Submitted	Not Used
SAT or ACT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ACT only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAT only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SAT and SAT Subject Tests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
SAT and SAT Subject Tests or ACT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
SAT Subject Tests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



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B. If your institution will make use of the ACT in admission decisions for first-time, first-year, degree-seeking applicants for Fall 2003, please indicate which ONE of the following applies:

- ACT with Writing component required
- ACT with Writing component recommended.
- ACT with or without Writing component accepted

C. Please indicate how your institution will use the SAT or ACT writing component; check all that apply:

- For admission
- For placement
- For advising
- In place of an application essay
- As a validity check on the application essay
- No college policy as of now

D. In addition, does your institution use applicants' test scores for academic advising?  Yes  No

E. Latest date by which SAT or ACT scores must be received for fall-term admission: \_\_\_\_\_  
 Latest date by which SAT Subject Test scores must be received for fall-term admission \_\_\_\_\_

F. If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, or if tests are not required of some students):

G. Please indicate which tests your institution uses for **placement (e.g., state tests)**:

- SAT
- ACT
- SAT Subject Tests
- AP
- CLEP
- Institutional Exam
- State Exam (specify):



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**Freshman Profile**

Provide percentages for **ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students** enrolled in fall 2003, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

**C9. Percent and number of first-time, first-year (freshman) students enrolled in fall 2003 who submitted national standardized (SAT/ACT) test scores.** Include information for **ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores.** Do not include partial test scores (e.g., mathematics scores but not verbal for a category of students) or combine other standardized test results (such as TOEFL) in this item. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

Percent submitting SAT scores	<b>46</b>	Number submitting SAT scores	<b>428</b>
Percent submitting ACT scores	<b>58</b>	Number submitting ACT scores	<b>548</b>

	<b>25th Percentile</b>	<b>75th Percentile</b>
SAT Verbal	<b>510</b>	<b>610</b>
SAT Math	<b>500</b>	<b>600</b>
ACT Composite	<b>21</b>	<b>26</b>
ACT English	<b>20</b>	<b>26</b>
ACT Math	<b>19</b>	<b>25</b>

Percent of first-time, first-year (freshman) students with scores in each range:

	<b>SAT I Verbal</b>	<b>SAT I Math</b>
700-800	<b>3</b>	<b>2</b>
600-699	<b>25</b>	<b>24</b>
500-599	<b>49</b>	<b>53</b>
400-499	<b>22</b>	<b>21</b>
300-399	<b>1</b>	<b>0</b>
200-299	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>100%</b>

	<b>ACT Composite</b>	<b>ACT English</b>	<b>ACT Math</b>
30-36	<b>6</b>		
24-29	<b>44</b>		
18-23	<b>50</b>		
12-17	<b>.4</b>		
6-11			
Below 6			
	<b>100%</b>	<b>100%</b>	<b>100%</b>



**C10 – C11 DATA NOT COLLECTED**

**C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA**

**3.43**

Percent of total first-time, first-year (freshman) students who submitted high school GPA

**99%**

**Admission Policies**

**C13. Application fee**

Does your institution have an application fee?  Yes  No

Amount of application fee: **\$20**

Can it be waived for applicants with financial need?  Yes  No

**If you have an application fee and an on-line application option, please indicate policy for students who apply on-line:**

Same fee:

Free:

Reduced:

Can on-line application fee be waived for applicants with financial need?  Yes  No

**C14. Application closing date**

Does your institution have an application closing date?  Yes  No

Application closing date (Fall): **June 30**

Priority date: \_\_\_\_\_

**C15. Are first-time, first-year students accepted for terms other than the fall?**  Yes  No

**C16. Notification to applicants of admission decision sent (fill in one only)**

On a rolling basis beginning (date): **n/a**

By (date): \_\_\_\_\_

Does Not Apply

Other: \_\_\_\_\_

**C17. Reply policy for admitted applicants (fill in one only)**

Must reply by (date): **n/a**

No set date: \_\_\_\_\_

Must reply by May 1 or within \_\_\_\_\_ weeks if notified thereafter

Does Not Apply

Other: \_\_\_\_\_

Deadline for housing deposit (MMDD): \_\_\_\_\_

Amount of housing deposit: \_\_\_\_\_

Refundable if student does not enroll?  Yes in full  Yes in part  No

**C18. Deferred admission:** Does your institution allow students to postpone enrollment after admission?

Yes  No If yes, maximum period of postponement: **1 year**



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**C19. Early admission of high school students:** Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?  Yes  No

**C20. Common Application:** Will you accept the Common Application distributed by the National Association of Secondary School Principals if submitted?  Yes  No  
 If "yes," are supplemental forms required?  Yes  No  
 Is your college a member of the Common Application Group?  Yes  No

**Early Decision and Early Action Plans**

**C21. Early decision:** Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment?  Yes  No

If "yes," please complete the following:

First or only early decision plan closing date \_\_\_\_\_  
 First or only early decision plan notification date \_\_\_\_\_  
 Other early decision plan closing date \_\_\_\_\_  
 Other early decision plan notification date \_\_\_\_\_

**For the Fall entering class:**

Number of early decision applications received by your institution \_\_\_\_\_  
 Number of applicants admitted under early decision plan \_\_\_\_\_  
 Please provide significant details about your early decision plan \_\_\_\_\_

**C22. Early action:** Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?

Yes  No

If "yes," please complete the following:

Early action closing date \_\_\_\_\_  
 Early action notification date \_\_\_\_\_

Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

Yes  No



**D. TRANSFER ADMISSION**

**Fall Applicants**

- D1.** Does your institution enroll transfer students?  Yes  No  
 (If no, please skip to Section E)  
 If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?  Yes  No

- D2.** Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall

	<b>Applicants</b>	<b>Admitted Applicants</b>	<b>Enrolled Applicants</b>
Men	900	684	470
Women	1,492	1,146	763
<b>Total</b>	<b>2,392</b>	<b>1,830</b>	<b>1,233</b>

**Application for Admission**

- D3.** Indicate terms for which transfers may enroll:  
 Fall  Winter  Spring  Summer
- D4.** Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?  
 Yes  No  
 If yes, what is the minimum number of credits and the unit of measure? \_\_\_\_\_

- D5.** Indicate all items required of transfer students to apply for admission:

	<b>Required of All</b>	<b>Recommended of All</b>	<b>Recommended of Some</b>	<b>Required of Some</b>	<b>Not required</b>
High school transcript	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
College transcript(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Essay or personal statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Interview	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Standardized test scores	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statement of good standing from prior institution(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- D6.** If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale): 2.0
- D7.** If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale): 2.0
- D8.** List any other application requirements specific to transfer applicants:



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**D9.** List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the “Rolling admission” column.

	Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
Fall	<b>06/30</b>				<input checked="" type="checkbox"/>
Winter					<input type="checkbox"/>
Spring	<b>12/01</b>				<input checked="" type="checkbox"/>
Summer	<b>04/15</b>				<input checked="" type="checkbox"/>

**D10.** Does an open admission policy, if reported, apply to transfer students?     Yes     No

**D11.** Describe additional requirements for transfer admission, if applicable:

**Transfer Credit Policies**

**D12.** Report the lowest grade earned for any course that may be transferred for credit:    **2.0**

**D13.** Maximum number of credits or courses that may be transferred from a two-year institution:  
 Number **60**    Unit type: **Semester Credit Hours**

**D14.** Maximum number of credits or courses that may be transferred from a four-year institution:  
 Number **90**    Unit type: **Semester Credit Hours**

**D15.** Minimum number of credits that transfers must complete at your institution to earn an associate degree: **30**

**D16.** Minimum number of credits that transfers must complete at your institution to earn a bachelor’s degree: **30**

**D17.** Describe other transfer credit policies:

**If the student fulfilled all major and other requirements then it may only be 30 hours the student has to earn "in residence" at UWF. Some majors require more, however. Refer to the catalog.**



**E. ACADEMIC OFFERINGS AND POLICIES**

**E1. Special study options:** Identify those programs available at your institution. Refer to the glossary for definitions.

- |   |   |
|---|---|
| <input type="checkbox"/> Accelerated program  | <input checked="" type="checkbox"/> Honors program                |
| <input checked="" type="checkbox"/> Cooperative (work-study) program                      | <input checked="" type="checkbox"/> Independent study             |
| <input type="checkbox"/> Cross-registration   | <input checked="" type="checkbox"/> Internships                   |
| <input checked="" type="checkbox"/> Distance learning                                     | <input type="checkbox"/> Liberal arts/career combination          |
| <input type="checkbox"/> Double major   | <input type="checkbox"/> Student-designed major                   |
| <input checked="" type="checkbox"/> Dual enrollment                                       | <input checked="" type="checkbox"/> Study abroad                  |
| <input type="checkbox"/> English as a Second Language (ESL)                               | <input checked="" type="checkbox"/> Teacher certification program |
| <input checked="" type="checkbox"/> Exchange student program (domestic)                   | <input type="checkbox"/> Weekend college                          |
| <input type="checkbox"/> External degree program  |   |
| <input checked="" type="checkbox"/> Other (specify): <b>Learning disability services.</b> |   |

**E2. Has been removed from the CDS.**

**E3. Areas in which all or most students are required to complete some course work prior to graduation:**

- |  |  |
|--|--|
| <input type="checkbox"/> Arts/fine arts                | <input type="checkbox"/> Humanities                        |
| <input type="checkbox"/> Computer literacy             | <input checked="" type="checkbox"/> Mathematics            |
| <input checked="" type="checkbox"/> English (including | <input type="checkbox"/> Philosophy                        |
| <input type="checkbox"/> Foreign languages             | <input type="checkbox"/> Sciences (biological or physical) |
| <input type="checkbox"/> History                       | <input type="checkbox"/> Social science                    |
| <input type="checkbox"/> Other (describe)              |  |

Report the number of holdings at the end of the 2003 fiscal year for each of the categories below. Refer to the Academic Libraries Survey, Section D "Library Collections," line 22-26, column 2 for corresponding equivalents.

**E4. Books, serial backfiles, and government documents (titles) that are accessible through the library's catalog:**     **451,700**

**E5. Current serial subscriptions (paper, microform):**     **5,196**

**E6. Microforms (units):**     **1,657,488**

**E7. Audiovisual materials (units):**     **7,560**

**E8. E-Books (units):**     **26,961**



**F. STUDENT LIFE**

**F1. Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall who fit the following categories:**

	<b>First-time, first-year (freshman) students</b>	<b>Undergraduates</b>
Percent who are from out of state (exclude international/nonresident aliens)	<b>16</b>	<b>13</b>
Percent of men who join fraternities	<b>5</b>	<b>5</b>
Percent of women who join sororities	<b>5</b>	<b>5</b>
Percent who live in college-owned, -operated, or -affiliated housing		<b>16</b>
Percent who live off campus or commute		<b>84</b>
Percent of students age 25 and older	<b>1</b>	<b>33</b>
Average age of full-time students	<b>18</b>	<b>23</b>
Average age of all students (full- and part-time)	<b>18</b>	<b>25</b>

**F2. Activities offered** Identify those programs available at your institution.

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Choral groups | <input type="checkbox"/> Marching band              | <input checked="" type="checkbox"/> Student government |
| <input checked="" type="checkbox"/> Concert band  | <input checked="" type="checkbox"/> Music ensembles | <input checked="" type="checkbox"/> Student newspaper  |
| <input type="checkbox"/> Dance                    | <input type="checkbox"/> Musical theater            | <input type="checkbox"/> Student-run film society      |
| <input checked="" type="checkbox"/> Drama/theater | <input type="checkbox"/> Opera                      | <input type="checkbox"/> Symphony orchestra            |
| <input checked="" type="checkbox"/> Jazz band     | <input type="checkbox"/> Pep band                   | <input checked="" type="checkbox"/> Television station |
| <input type="checkbox"/> Literary magazine        | <input checked="" type="checkbox"/> Radio station   | <input type="checkbox"/> Yearbook                      |

**F3. ROTC** (program offered in cooperation with Reserve Officers' Training Corps)

Army ROTC is offered:

- On campus  
 At cooperating institution (name):

Naval ROTC is offered:

- On campus  
 At cooperating institution (name):

Air Force ROTC is offered:

- On campus  
 At cooperating institution (name):



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**F4. Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Coed dorms  | <input type="checkbox"/> Special housing for disabled students      |
| <input type="checkbox"/> Men's dorms  | <input type="checkbox"/> Special housing for international students |
| <input type="checkbox"/> Women's dorms  | <input checked="" type="checkbox"/> Fraternity/sorority housing     |
| <input checked="" type="checkbox"/> Apartments for married students   | <input type="checkbox"/> Cooperative housing                        |
| <input checked="" type="checkbox"/> Apartments for single students  |   |
| <input checked="" type="checkbox"/> Other housing options (specify): <b>Special facilities for the disabled are provided.</b> |   |



**G. ANNUAL EXPENSES**

Provide 2003 academic year costs of attendance for the following categories that are applicable to your institution.

- Check here if your institution's 2003 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2003 academic year costs of attendance will be available: **2003**

**G1. Undergraduate full-time tuition, required fees, room and board**

List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2003-2004 academic year (30 semester hours or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. **Required fees** include only charges that all full-time students must pay that are *not* included in tuition (e.g., registration, health, or activity fees.) Do *not* include optional fees (e.g., parking, laboratory use).

<b>PUBLIC INSTITUTION:</b>	<b>FIRST-YEAR</b>	<b>UNDERGRADUATES</b>
In-district:	<b>\$1,902.30</b>	<b>\$1,902.30</b>
In-state (out-of-district):	<b>\$1,902.30</b>	<b>\$1,902.30</b>
Out-of-state:	<b>\$12,930.30</b>	<b>\$12,930.30</b>
Nonresident alien:	<b>\$12,930.30</b>	<b>\$12,930.30</b>
Required fees:	<b>\$953.40</b>	<b>\$953.40</b>
Room and board: (on-campus)	<b>\$6,000.00</b>	<b>\$6,000.00</b>
Room only: (on-campus)	<b>\$</b>	<b>\$</b>
Board only: (on-campus meal plan)	<b>\$</b>	<b>\$</b>
<b>NOTE: Tuition/Fees are based upon 30 hrs. Undergraduate and 24 hrs. Graduate</b>		

**G2. Number of credits per term a student can take for the stated full-time tuition :**

Minimum: \_\_\_\_\_ Maximum: \_\_\_\_\_

**G3. Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?**  Yes  No

**G4. If tuition and fees vary by undergraduate instructional program, describe briefly:**  
**Fees above are for the 2002-03 Year.**



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**G5. Provide the estimated expenses for a typical full-time undergraduate student:**

	<b>Residents</b>	<b>Commuters (living at home)</b>	<b>Commuters (not living at home)</b>
Books and supplies:	<b>\$800.00</b>	<b>\$800.00</b>	<b>\$800.00</b>
Room and Board:	<b>\$6,000</b>	<b>\$3,000</b>	<b>\$6,000</b>
Transportation:	<b>\$770.00</b>	<b>\$1,300.00</b>	<b>\$1,300.00</b>
Other expenses:	<b>\$1,950.00</b>	<b>\$1,650.00</b>	<b>\$1,950.00</b>

**G6. Undergraduate per-credit-hour charges (tuition only):**

<b>PUBLIC INSTITUTIONS:</b>	
In-district:	<b>\$95.19</b>
In-state (out-of-district):	<b>\$95.19</b>
Out-of-state:	<b>\$462.79</b>
Nonresident Aliens:	<b>\$462.79</b>



## H. FINANCIAL AID

Please refer to the following financial aid definitions when completing Section H.

**Awarded aid:** The dollar amounts offered to financial aid applicants.

**Financial aid applicant:** Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional and external funds:** Endowment, alumni, or external monies for which the institution determines the recipient or the dollar amount awarded.

**Financial need:** As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid:** College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid:** Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid:** Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

**Non-need-based scholarship or grant aid:** Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

**Note: Suggested order of precedence for counting non-need money as need-based:**

- Non-need institutional grants
- Non-need tuition waivers
- Non-need athletic awards
- Non-need federal grants
- Non-need state grants
- Non-need outside grants
- Non-need student loans
- Non-need parent loans
- Non-need work

**Non-need-based self-help aid:** Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

**Scholarships/grants from external sources:** Monies received from outside (private) sources that the student brings with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.



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**Work study and employment:** Federal and state work study aid, and any employment packaged by your institution in financial aid awards.

**Aid Awarded to Enrolled Undergraduates**

**H1.** Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, “total degree-seeking” undergraduates**) in the following categories.

(Note: If the data being reported are final figures for the previous academic year (see the next item below), use the previous academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid).

**Aid that is non-need-based but that was used to meet need should be reported in the need-based aid column.** (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for “non-need-based scholarship or grant aid” on the last page of the definitions section.)

Indicate the academic year for which data are reported for **items H1, H2, H2A, and H6** below:

ESTIMATED or  **2002-2003 FINAL**

Which needs-analysis methodology does your institution use in awarding institutional aid? (**Formerly H3**)

Federal methodology (FM)   
Institutional methodology (IM)   
Both FM and IM



	Need-based (Include non-need-based aid use to meet need.)	Non-need-based (Exclude non-need-based aid use to meet need.)
<b>Scholarships/Grants</b>		
Federal	\$	\$
State (i.e., all states, not only the state in which your institution is located)	\$	\$
Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)	\$	\$
Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$	\$
<b>Total Scholarships/Grants</b>	\$	\$
<b>Self-Help</b>		
Student loans from all sources (excluding parent loans)	\$	\$
Federal Work-Study	\$	
State and other (e.g., institutional) work-study/employment (Note: Excludes Federal Work-Study captured above.)	\$	\$
<b>Total Self-Help</b>	\$	\$
<b>Parent Loans</b>	\$	\$
<b>Tuition Waivers</b> Note: Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.	\$	\$
<b>Athletic Awards</b>	\$	\$



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**H2. Number of Enrolled Students Awarded Aid:** List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	<b>First-time Full-time Freshmen</b>	<b>Full-time Undergrad (Incl. Fresh)</b>	<b>Less Than Full-time Undergrad</b>
a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall cohort)			
b) Number of students in line <b>a</b> who applied for need-based financial aid			
c) Number of students in line <b>b</b> who were determined to have financial need			
d) Number of students in line <b>c</b> who were awarded any financial aid			
e) Number of students in line <b>d</b> who were awarded any need-based scholarship or grant aid			
f) Number of students in line <b>d</b> who were awarded any need-based self-help aid			
g) Number of students in line <b>d</b> who were awarded any non-need-based scholarship or grant aid			
h) Number of students in line <b>d</b> whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)			
i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	%	%	%
j) The average financial aid package of those in line <b>d</b> . Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	\$	\$	\$
k) Average need-based scholarship or grant award of those in line <b>e</b>	\$	\$	\$
l) Average need-based self-help award (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line <b>f</b>	\$	\$	\$
m) Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line <b>f</b> who were awarded a need-based loan	\$	\$	\$



**Common Data Set 2003 - 2004**

**H2A. Number of Enrolled Students Awarded Non-need-based Scholarships and Grants:** List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional—not external—non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	<b>First-time Full-time Freshmen</b>	<b>Full-time Undergrad (Incl. Fresh)</b>	<b>Less Than Full-time Undergrad</b>
n) Number of students in line <b>a</b> who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)			
o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line <b>n</b>	\$	\$	\$
p) Number of students in line <b>a</b> who were awarded an institutional non-need-based athletic scholarship or grant			
q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line <b>p</b>	\$	\$	\$

**H3: Incorporated into H1 above.**

**H4.** Provide the percentage of the \_\_\_\_\_ undergraduate class who graduated between July 1, \_\_\_\_\_ and June 30, \_\_\_\_\_ and borrowed at any time through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; exclude parent loans). Include only students who borrowed while enrolled at your institution. \_\_\_\_\_ %

**H5.** Report the average per-borrower cumulative undergraduate indebtedness of those in line H4. Do not include money borrowed at other institutions: \$ \_\_\_\_\_

**Aid to Undergraduate Degree-seeking Nonresident Aliens** (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

**H6.** Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

- Institutional need-based scholarship or grant aid is available
- Institutional non-need-based scholarship or grant aid is available
- Institutional scholarship and grant aid is not available

If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid: \_\_\_\_\_

Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:  
\$ \_\_\_\_\_

Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:  
\$ \_\_\_\_\_



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**H7.** Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

- Institution's own financial aid form
- CSS/Financial Aid PROFILE
- International Student's Financial Aid Application
- International Student's Certification of Finances
- Other: **FAFSA.**

**Process for First-Year/Freshman Students**

**H8.** Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

- FAFSA
- Institution's own financial aid form
- CSS/Financial Aid PROFILE
- State aid form
- Noncustodial PROFILE
- Business/Farm Supplement
- Other: \_\_\_\_\_

**H9.** Indicate filing dates for first-year (freshman) students:

Priority date for filing required financial aid forms: \_\_\_\_\_  
 Deadline for filing required financial aid forms: \_\_\_\_\_  
 No deadline for filing required forms (applications processed on a rolling basis): \_\_\_\_\_

**H10.** Indicate notification dates for first-year (freshman) students (answer a or b):

- a.) Students notified on or about (date): \_\_\_\_\_
- b.) Students notified on a rolling basis:  Yes  No      If yes, starting date: \_\_\_\_\_

**H11.** Indicate reply dates:

Students must reply by (date): \_\_\_\_\_ or within \_\_\_\_\_ weeks of notification.



**Types of Aid Available**

Please check off all types of aid available to undergraduates at your institution:

**H12. Loans**

**FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)**

- Direct Subsidized Stafford Loans
- Direct Unsubsidized Stafford Loans
- Direct PLUS Loans

**FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)**

- FFEL Subsidized Stafford Loans
- FFEL Unsubsidized Stafford Loans
- FFEL PLUS Loans

- Federal Perkins Loans
- Federal Nursing Loans
- State Loans
- College/university loans from institutional funds
- Other (specify): \_\_\_\_\_

**H13. Scholarships and Grants**

**NEED-BASED:**

- Federal Pell
- SEOG
- State scholarships/grants
- Private scholarships
- College/university scholarship or grant aid from institutional funds
- United Negro College Fund
- Federal Nursing Scholarship
- Other (specify): \_\_\_\_\_

**H14. Check off criteria used in awarding institutional aid. Check all that apply.**

Non-need	Need-based		Non-need	Need-based	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Academics	<input type="checkbox"/>	<input type="checkbox"/>	Leadership
<input type="checkbox"/>	<input type="checkbox"/>	Alumni affiliation	<input type="checkbox"/>	<input type="checkbox"/>	Minority status
<input type="checkbox"/>	<input type="checkbox"/>	Art	<input type="checkbox"/>	<input type="checkbox"/>	Music/drama
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Athletics	<input type="checkbox"/>	<input type="checkbox"/>	Religious affiliation
<input type="checkbox"/>	<input type="checkbox"/>	Job skills	<input type="checkbox"/>	<input type="checkbox"/>	State/district residency
<input type="checkbox"/>		ROTC			



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## I. INSTRUCTIONAL FACULTY AND CLASS SIZE

**I-1. Please report the number of instructional faculty members in each category for Fall 2003 . Include faculty who are on your institution's payroll on the census date your institution uses for IPEDS/AAUP.**

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

	<b>Full-time</b>	<b>Part-time</b>
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non-clinical credit courses
(C ) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include



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*Full-time instructional faculty:* faculty employed on a full-time basis for instruction (including those with released time for research)

*Part-time instructional faculty:* Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instruction faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

*Minority faculty:* includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaskan native; Asian or Pacific Islander; or Hispanic.

*Doctorate:* includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration.

*First-professional:* includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theological professions (MDiv, MHL).

*Terminal master's degree:* a master's degree that is considered the highest degree in a field: example, M. Arch (in architecture) and MFA (master of fine arts in art or theater).

	<b>Full-time</b>	<b>Part-time</b>	<b>Total</b>
a.) Total number of instructional faculty	247	232	479
b.) Total number who are members of minority groups	34	18	52
c.) Total number who are women	100	110	210
d.) Total number who are men	147	122	269
e.) Total number who are nonresident aliens (international)	4	0	4
f.) Total number with doctorate, first professional, or other terminal degree	205	n/a	205
g.) Total number whose highest degree is a master's but not a terminal master's	41	n/a	n/a
h.) Total number whose highest degree is a bachelor's	0	0	0
i.) Total number whose highest degree is unknown or other (Note: Items <b>f</b> , <b>g</b> , <b>h</b> , and <b>i</b> must sum up to item <b>a</b> .)	n/a	232	232
j.) Total number in stand-alone graduate/professional programs in which faculty teach virtually only graduate-level students			



**I-2. Student to Faculty Ratio**

Report the Fall 2003 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2003 Student to Faculty ratio: 22 to 1 (based on 9508 students and 479 faculty).

**I-3. Undergraduate Class Size**

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2003 term.

**Class Sections:** A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

**Class Subsections:** A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of *class sections* and *class subsections* offered in Fall 2003. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the “100+” column in the class section column and 40 times under the “20-29” column of the class subsections table.

**Number of Class Sections with Undergraduates Enrolled**

**Undergraduate Class Size (provide numbers)**

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
<b>CLASS SECTIONS</b>	120	238	273	188	73	78	11	<b>981</b>
	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
<b>CLASS SUB-SECTIONS</b>	40	47	57	8	4	4	0	<b>160</b>



**J. Disciplinary areas of DEGREES CONFERRED**

**Degrees conferred between July 1, 2002 and June 30, 2003.**

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1<sup>st</sup> and 2<sup>nd</sup> majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2<sup>nd</sup> major as the denominator. If you prefer, you can compute the percentages using 1<sup>st</sup> majors only.

Category	Diploma/ Certificates	Associate	Bachelor's	CIP 1990 Categories to Include	CIP 2000 Categories to Include
Agriculture				1 and 2	1
Architecture				4	4
Area and ethnic studies				5	5
Biology/Life Sciences			3	26	26
Business/Marketing			21	8 and 52	52
Communications/journalism					
Communication technologies			8	9 and 10	9 and 10
Computer and information sciences			6	11	11
Construction trades					
Education			9	13	13
Engineering/Engineering Technologies			2	14 and 15	14 and 15
English			2	23	23
Foreign languages and literature				16	16
Family and consumer sciences					
Health professions and related sciences			2	51	51
History					
Home Economics				19 and 20	19
Interdisciplinary studies				30	30
Law/legal studies			3	22	22
Liberal arts/general studies		100	3	24	24
Library science				25	25
Mathematics			1	27	27
Mechanic and repair technologies					
Military science and technologies				28 and 29	29

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**Common Data Set 2003 - 2004**

<b>Category</b>	<b>Diploma/ Certificates</b>	<b>Associate</b>	<b>Bachelor's</b>	<b>CIP 1990 Categories to Include</b>	<b>CIP 2000 Categories to Include</b>
Natural resources/environmental science			3	3	3
Parks and recreation			5	31	31
Personal and culinary services				12	12
Philosophy and religious studies			1	38 and 39	38 and 39
Physical sciences			1	40 and 41	40 and 41
Precision production					
Protective services			11	43 and 44	43 and 44
Psychology			8	42	42
Public administration and social services					
Science technologies					
Security and protective services					
Social sciences			8	45	45 and 54
Theology and religious vocations					
Trade and industry				46, 47, 48, and 49	46, 47, 48, and 49
Transportation and materials moving					
Visual and performing arts			3	50	50
Other					
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>		